

Board of Trustees:

President Beth Damas Kaspar
Secretary DJ Jeffers
Treasurer Bridget Tolan
Trustee Angela Greenfield
Trustee Tina Zekich



Orland Fire Protection District

Administration Center
9790 West 151st Street • Orland Park, IL 60462
708/349-0074 • Fax 708/349-0354
www.orlandfire.org



Internationally Accredited Agency

**BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, MAY 26, 2026 - 5:00 PM**



6-16-26

<p>The Regular Meeting of the Board of Trustees was called to order at 5:00 p.m. by Board President Kaspar for the purpose of conducting all regular business of the District, proper notice having been given.</p> <p>PRESENT: Trustees Jeffers, Kaspar, Tolan ABSENT: Trustees Greenfield, Zekich</p> <p>OTHERS PRESENT: Deputy Chief Shawn Richards, HR Director Alice Stevenson, Attorney Megan Steigauf and Recording Secretary Gerry Strunka.</p>	<p>OPENING MEETING</p> <p>ROLL CALL</p>
<p>There were no public comments.</p>	<p>PUBLIC COMMENTS</p>
<p>A motion to approve the Regular Meeting Minutes of April 28, 2026, was made by Trustee Tolan and seconded by Trustee Jeffers. Motion carried.</p> <p>Ayes: Trustees Tolan, Jeffers, Kaspar Nays: None Absent: Trustees Greenfield, Zekich</p>	<p>APPROVAL OF MINUTES</p>
<p>Finance gave an update</p>	<p>FINANCE REPORT</p>
<p>HR gave an update</p>	<p>HUMAN RESOURCES</p>
<p>Communications gave an update.</p>	<p>COMMUNICATIONS</p>
<p>No report at this time.</p>	<p>LOCAL 2754</p>
<p>No report at this time.</p>	<p>LOCAL 134</p>
<p>No reports at this time.</p>	<p>COMMUNICATIONS TO/FROM THE BOARD</p>
<p>D/C Richards gave Chief's Report on behalf of D/C Purtill in his absence.</p>	<p>CHIEF'S REPORT</p>
<p>No Old Business</p>	<p>OLD BUSINESS</p>
<p>President Kaspar asked for a motion to place items A-M on the Consent Agenda:</p>	<p>NEW BUSINESS</p>

Trustee Tolan made a Motion to place Items A - M on a Consent Agenda:

- A. Approval of the Treasurer's Report in the amount of \$3,240,303;
- B. RFBA 26-051 Approval of Station 6 parking lot resurfacing with Arthur Wooten & Sons who were the lowest bidder when we went out to bid on 4/8/26 (\$59,823);
- C. RFBA 26-052 Approval of Cybor Fire Protection Company to perform the 5-year internal inspections of our fire sprinkler systems at 9 locations (\$16,380);
- D. RFBA 26-053 Approval of Municipal Service Consulting (MSC) for the reinstallation and restoration of two remote dispatch operator positions at OFPD backup communications center (\$10,000);
- E. RFBA 26-054 Approval to renew training records management software Vector Solutions (\$16,212);
- F. RFBA 26-055 Approval to deauthorize the Battalion Chief day shift position currently held by Joshua Girdick, effective the date of this 5-26-26 Regular Board of Trustees meeting; to be reassessed by the Fire Chief and 2 Deputy Chiefs; and their recommendation to be presented to the Board of Trustees at the July, 2026 Board of Trustee's Regular Meeting;
- G. RFBA 26-056 Approval to have Helson's replace the garage door opener at Station 6. It is the original since 1999 and not all parts are available (\$6,275);
- H. RFBA 26-057 Approval to put a 2008 Ford F-350 4-door pickup with plow up for bid (sold as-is with no warranty – opening bid \$8,000);
- I. RFBA 26-058 Approval to put a 1993 Ford F 250 2-door service truck up for bid (sold as is with no warranty – opening bid \$10,000);
- J. RFBA 26-059 Approval to ratify the Fire Chief/Administrator Employment Agreement between the Orland Fire Protection District and John Purtill, effective June 1, 2026;
- K. RFBA 26-060 Approval to ratify the Deputy Chief of Operations Employment Agreement between the Orland Fire Protection District and Joshua Girdick June 1, 2026;
- L. RFBA 26-061 Approval to create/print/mail a summer informational mailer to all residents of the Orland Fire Protection District (not to exceed \$20,000);
- M. RFBA 26-062 Approval to replace 20 technical rescue helmets that are 12 years old and exceed the NFPA's recommended life expectancy and some broken and damaged rendering them unsafe (not to exceed \$7,800).

and it was seconded by Trustee Jeffers. Motion carried.

Ayes: Trustees Tolan, Jeffers, Kaspar
Nays: None
Absent: Trustees Greenfield, Zekich

A motion to approve Consent Agenda Items A-M was made by Trustee Jeffers and seconded by Trustee Tolan. Motion carried.

Ayes: Trustee Jeffers, Tolan, Kaspar
Nays: None
Absent: Trustees Greenfield, Zekich

Minutes of Regular Meeting
Board of Trustees
May 26, 2026

<p>With all business being concluded, Trustee Tolan made a motion to adjourn the meeting at 5:04 p.m., and it was seconded by Trustee Jeffers. Motion carried.</p> <p>Ayes: Trustees Tolan, Jeffers, Kaspar Nays: None Absent: Trustees Greenfield, Zekich</p> <p>Meeting adjourned.</p>	<p>ADJOURNMENT</p>
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RATIFIED MINUTES OF MAY 26, 2026 REGULAR MEETING

These Board of Trustees Meeting Minutes from the May 26, 2026 Regular Board Meeting have been approved by the Executive Board of Trustees on June 16, 2026, and serve as the official record.

Prepared and Submitted By:

Gary Stunka Date: 6-16-26
Recording Secretary

Approved By:

[Signature] Date: 6-16-26
Board Secretary





REPUBLIC OF THE PHILIPPINES

Department of Education - Office of the Secretary

Division Office - [Illegible]

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