

Board of Trustees:

President Beth Damas Kaspar

Secretary DJ Jeffers

Treasurer Bridget Tolan

Trustee Angela Greenfield

Trustee Tina Zekich



Orland Fire Protection District

Administration Center

9790 West 151st Street • Orland Park, IL 60462

708/349-0074 • Fax 708/349-0354

www.orlandfire.org



ISO Class 1



Internationally Accredited Agency

BOARD OF TRUSTEES

REGULAR MEETING

TUESDAY, MARCH 24, 2026 - 5:00 PM



APPROVED

4-28-26

<p>The Regular Meeting of the Board of Trustees was called to order at 5:00 p.m. by Board President Kaspar for the purpose of conducting all regular business of the District, proper notice having been given.</p> <p>PRESENT: Trustees Jeffers, Kaspar, Tolan, Zekich ABSENT: Trustee Greenfield</p> <p>OTHERS PRESENT: Deputy Chief John Purtill, HR Director Alice Stevenson, Attorney Megan Steigauf and Recording Secretary Gerry Strunka.</p>	<p>OPENING MEETING</p> <p>ROLL CALL</p>
<p>There were no public comments.</p>	<p>PUBLIC COMMENTS</p>
<p>A motion to approve the Regular Meeting Minutes of February 24, 2026, was made by Trustee Tolan and seconded by Trustee Jeffers. Motion carried.</p> <p>Ayes: Trustees Tolan, Jeffers, Kaspar, Zekich Nays: None Absent: Trustee Greenfield</p>	<p>APPROVAL OF MINUTES</p>
<p>Finance gave an update</p>	<p>FINANCE REPORT</p>
<p>HR gave an update</p>	<p>HUMAN RESOURCES</p>
<p>Communications gave an update.</p>	<p>COMMUNICATIONS</p>
<p>No report at this time.</p>	<p>LOCAL 2754</p>
<p>No report at this time.</p>	<p>LOCAL 134</p>
<p>No report at this time.</p>	<p>COMMUNICATIONS TO/FROM THE BOARD</p>
<p>Deputy Chief John Purtill gave the Board an update</p>	<p>CHIEF'S REPORT</p>
<p>No Old Business</p>	<p>OLD BUSINESS</p>
<p>President Kaspar indicated we are tabling Agenda Items G & H for discussion.</p>	<p>NEW BUSINESS</p>

Trustee Tolan made a Motion to place Items A-F, I on a Consent Agenda:

- A. Approval of the Treasurer's Report in the amount of \$3,033,110 and Cook County Grant in the amount of \$138,708;
- B. RFBA 26-034 Approval to enter into Training Agreement with Prairie State College for the District's fleet personnel to attend welding classes and obtain vocational training Certificates (14 weeks for 10 people – not to exceed \$26,800);
- C. RFBA 26-035 Approval of the purchase of a Mobile Combiner from Midwest Public Safety Communications to support 6 control stations (\$13,490);
- D. RFBA 26-036 Approval to utilize Advanced Selections LLC for test development, assessment center evaluation and written test for the 2026 Engineer Testing (\$29,850);
- E. RFBA 26-037 Approval to renew annual subscription to PSTrax which documents our vehicle checks, maintains our Fire and EMS inventories, OSHA compliancy for SCBA checks, records for all NFPA compliancy annual testing, PPE inventories and our Silver Cross narcotics inventories and logs (\$21,271);
- F. RFBA 26-038 Approval to recommend the Board of Fire Commissioners promote Lieutenant Doug DePersia to Battalion Chief due to the retirement of Battalion Chief Winkelman and to appoint Engineer Proctor to Lieutenant to replace DePersia, and to appoint Firefighter Bouche to Engineer to replace (Proctor), effective April 1, 2026;
- I. RFBA 26-041 Approval to purchase 13 Ruth Lee brand rescue training manikins to increase the number available and replace changed/worn out manikins at the training tower (not to exceed \$19,999 reimbursable through our UASI 23 grant with Cook County EMRS).

and it was seconded by Trustee Jeffers. Motion carried.

Ayes: Trustees Tolan, Jeffers, Kaspar, Zekich
Nays: None
Absent: Trustee Greenfield

A motion to approve the Consent Agenda of Items A-F and I, was made by Trustee Jeffers and it was seconded by Trustee Tolan. Motion carried.

Ayes: Trustees Jeffers, Tolan, Kaspar, Zekich
Nays: None
Absent: Trustee Greenfield

Next, there was discussion regarding agenda Item H:

- G. RFBA 26-040 Discussion and approval of a District Social Media Policy;

Trustee Zekich asked further about who this applies to. Attorney Steigauf stated all Orland Fire District social media pages. She wanted assurance it did not affect Local 2754's page. She indicated she thought it was far reaching and asked if the District even needed a Facebook page if there's problems and Trustee Jeffers indicated hence the policy. Attorney Steigauf indicated she could always propose any redline changes

Minutes of Regular Meeting
 Board of Trustees
 March 24, 2026

<p>Trustee Jeffers made a motion to approve RFBA 26-040 and it was seconded by Trustee Kaspar. Motion carried.</p> <p>Ayes: Trustees Jeffers, Kaspar, Tolan Nays: Trustee Zekich Absent: Trustee Greenfield</p>	
<p>A motion to go into Closed Session for Items A:</p> <p>A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Orland Fire Protection District or legal counsel</p> <p>was made by Trustee Tolan at 5:09 p.m. and seconded by Trustee Kaspar. Motion carried.</p> <p>Ayes: Trustees Tolan, Kaspar, Jeffers, Zekich Nays: None Absent: Trustee Greenfield</p>	<p>CLOSED SESSION</p>
<p>The Regular Meeting reconvened at 5:41 pm. with the following Trustees present at roll call:</p> <p style="text-align: center;">Trustees Jeffers, Kaspar, Tolan, Zekich</p> <p>With regard to Agenda Item G:</p> <p>G. RFBA 26-039 Discussion and/or approval to appoint a Fire Chief/Administrator, Operational Deputy Fire Chief, and/or Administrative Deputy Fire Chief; and authorize the Board President to negotiate and enter into an employment agreement, with an effective date to be concurrent with the execution of an employment contract and to be ratified by the Board of Trustees</p> <p>President Kaspar stated it will be tabled for a Special Meeting to be held Monday, March 30, 2026.</p>	<p>RECONVENEMENT</p>
<p>With all business being concluded, Trustee Tolan made a motion to adjourn the meeting at 5:43 p.m., and it was seconded by Trustee Kaspar. Motion carried.</p> <p>Ayes: Trustees Tolan, Kaspar, Jeffers, Zekich Nays: None Absent: Trustee Greenfield</p> <p>Meeting adjourned.</p>	<p>ADJOURNMENT</p>

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RATIFIED MINUTES OF MARCH 24, 2026 REGULAR MEETING

These Board of Trustees Meeting Minutes from the March 24, 2026 Regular Board Meeting have been approved by the Executive Board of Trustees on April 28, 2026, and serve as the official record.

Prepared and Submitted By:

Mary Stunka Date: 4-28-26
Recording Secretary

Approved By:

[Signature] Date: 4.28.26
Board Secretary

(Seal)