

Board of Trustees:  
 President John Brudnak  
 Secretary Beth Damas Kaspar  
 Treasurer Jayne Schirmacher  
 Trustee Tina Zekich  
 Trustee Angela Greenfield  
 Fire Chief:  
 Michael Schofield



## ORLAND FIRE PROTECTION DISTRICT

Administration Center  
 9790 West 151st Street • Orland Park, IL 60462  
 708/349-0074 • Fax 708/349-0354  
 www.orlandfire.org



### BOARD OF TRUSTEES REGULAR MEETING

TUESDAY, JANUARY 28, 2025 - 5:00 PM

**APPROVED**  
 2-25-25

<p>The Regular Meeting of the Board of Trustees was called to order at 5:00 p.m. by Board President John Brudnak for the purpose of conducting all regular business of the District, proper notice having been given.</p> <p><b>PRESENT:</b> Trustees Brudnak, Kaspar, Schirmacher, Zekich  <b>ABSENT:</b> Trustee Greenfield</p> <p><b>OTHERS PRESENT:</b> Fire Chief Mike Schofield, Deputy Chief Nick Cinquepalmi, Finance Director Kerry Sullivan, HR Director Alice Stevenson, Attorney Megan Roche Steigauf and Recording Secretary Gerry Strunka.</p>	<p><b>OPENING MEETING</b></p> <p><b>ROLL CALL</b></p>
<p>No Public Comments</p>	<p><b>PUBLIC COMMENTS</b></p>
<p>IL Task Force 1 Member Battalion Chief John Purtill presented Lieutenant Daniel Ritchie with the MABAS Humanitarian Service Medal for his work as a Member of the Swiftwater Rescue Team when he was deployed to North Carolina in response to Hurricane Helene in September/October 2024. Lieutenant Ritchie spoke of the harrowing experience the crews faced and the reality of what these extreme acts of nature can do to a community.</p> <p>Next, he presented Fire Chief Schofield with the MABAS Humanitarian Award for Orland Fire Protection District supporting the MABAS Swiftwater Rescue Team's deployment to North Carolina in response to Hurricane Helene. Chief Schofield spoke to the bravery and that the best of the best are chosen for these teams and commended Lieutenant Ritchie for his willingness to help and his bravery during this difficult experience.</p> <p>Next, Unit Citation ribbons/awards were issued to the OFPD crew for lifesaving action they took to save a life.</p> <p>Chief Schofield explained that on September 14, 2024, the Orland Firefighters were doing their standard morning drill involving rescue training, wearing full firefighting gear, when Firefighter Karp began to feel faint, lost consciousness, and went into full cardiac arrest. He spoke to the work his fellow crew did to act quickly with no hesitation, to assess and immediately provide excellent life-saving care to their co-worker and brother. What made it even more difficult than that, he was in full firefighter gear and mask. Chief Schofield and Battalion Chief Tufts praised the calm and</p>	<p><b>MABAS HUMANITARIAN SERVICE AWARDS</b></p> <p><b>PRESENTATIONS OF UNIT CITATIONS</b></p>

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<p>professional manner in which the crew worked to save Firefighter Karp's life.</p> <p>Awards were given to Battalion Chief Nickolas Tufts, Lieutenant Carl Jones (recently promoted to Battalion Chief), Lieutenant Kevin Frawley, Engineer Jon Kendra, Firefighter Michael Pacella, Firefighter Brian Knights, and Firefighter Jacob McCleary.</p> <p>Next, Orland Park Police Officers Sergeant Michael Freeman, Lieutenant Kerry Kelly-Valan and Officer Patrick Gallagher presented the Karp Family with a check for charitable donations raised by the Orland Police Officers to help with medical expenses and recovery efforts.</p>	
<p>A motion to approve the Regular Meeting Minutes of December 17, 2024, was made by Trustee Kaspar and seconded by Trustee Zekich. Motion carried.</p> <p><b>Ayes:</b> Trustees Kaspar, Zekich, Brudnak, Schirmacher  <b>Nays:</b> None  <b>Absent:</b> Trustee Greenfield</p>	<p><b>APPROVAL OF MINUTES</b></p>
<p>Kerry Sullivan gave the Finance Report</p>	<p><b>FINANCE REPORT</b></p>
<p>Alice Stevenson gave HR update</p>	<p><b>HUMAN RESOURCES</b></p>
<p>No report at this time.</p>	<p><b>COMMUNICATIONS</b></p>
<p>No report at this time.</p>	<p><b>LOCAL 2754</b></p>
<p>No report at this time.</p>	<p><b>LOCAL 134</b></p>
<p>No report at this time.</p>	<p><b>COMMUNICATIONS FROM THE BOARD</b></p>
<ul style="list-style-type: none"> <li>• We held several Chiefs' meetings</li> <li>• Ambulance 1 evaluation is completed.</li> <li>• Our new website is operational.</li> <li>• Working on end of the year report</li> <li>• The Battalion Chiefs test is starting soon</li> <li>• Working on background checks for the 2025 fire academy underway</li> <li>• The Northern Illinois Alliance of Fire Protection District Conference is this weekend, I have been on the conference committee the last 3 years, we have a great educational track this year for trustees.</li> <li>• Deputy Chief Cinquepalmi and I participated in a round table discussion about issues affecting the fire service. This round table was hosted by State Representative Patrick Sheehan</li> <li>• Met with the Village of Orland Park on Fire Prevention Fees</li> <li>• Held a Labor Management meeting.</li> <li>• Joan Mulcrone has retired after 14 years</li> <li>• We have had several fires, house fire, apartment fire, Condo fire, car dealership fire, the last 3 with temperatures at or below zero.</li> </ul>	<p><b>CHIEF'S REPORT</b></p>
<p>No Old Business at this time</p>	<p><b>OLD BUSINESS</b></p>
<p>Trustee Kaspar made a Motion to place items A-I, K, L and N on a Consent Agenda:</p>	<p><b>NEW BUSINESS</b></p>

- A. District Treasurer's Report in the amount of \$4,982,756;
- B. RFBA 25-01 Request to recommend the Board of Fire Commissioners to promote the next Engineer Brian Nanak to replace retiring Engineer Jeff Uthe effective February 6, 2025 and to promote the next Lieutenant Jeffrey Sheldon to replace retiring Lieutenant Walter Rafacz and to promote the next Engineer Brandon Toth to replace promoted Engineer Jeffrey Sheldon effective February 15, 2025;
- C. RFBA 25-02 Request approval of the rental of Telehandler (4-1-25 through 11-14-25). Supports many of the training programs that are conducted on training grounds as well as facility maintenance in a safe manner (\$20,287);
- D. RFBA 25-03 Request approval of annual ground ladder testing by U.L. – 1,000 ft. ground ladders (\$4,380);
- E. RFBA 25-04 Request approval of annual pump testing – 10 suppression vehicles (\$7,672);
- F. RFBA 25-05 Request approval of annual aerial testing – Trucks 1 and 4 Standard yearly tests, Truck 7 – 5 year non-destructive test (\$6,125);
- G. RFBA 25-06 Request approval of annual renewal for Pulse Point – Mobile app that connects to Orland Dispatch to alert CPR/AED trained individuals within the community (\$10,500);
- H. RFBA 25-07 Request approval for our annual Air One SCBA Pack and Mask flow testing (not to exceed \$7,700);
- I. RFBA 25-08 Request approval for our annual hose testing with Fire Catt (not to exceed \$11,500);
- K. RFBA 25-10 Request approval to renew Maintenance Agreement with Nationwide Power to service the 9-1-1 Center's UPS (\$7,779);
- L. RFBA 25-11 Request approval for backflow repairs by Chicago Area Plumbing & Mechanical of 11 backflows that failed (\$6,600 estimate but not to exceed \$12,600)
- N. RFBA 25-13 Request approval to purchase small tools and equipment to replace and add the proper equipment to our in-service vehicles (not to exceed \$30,000).

and it was seconded by Trustee Zekich. Motion carried.

**Ayes:** Trustees Kaspar, Zekich, Brudnak, Schirmacher

**Nays:** None

**Absent:** Trustee Greenfield.

A Motion to approve Consent Agenda items A-I, K, L and N was made by Trustee Zekich and seconded by Trustee Kaspar. Motion carried.

**Ayes:** Trustees Zekich, Kaspar, Brudnak, Schirmacher

**Nays:** None

**Absent:** Trustee Greenfield

<p><b>A Motion to approve Agenda Item J:</b></p> <p>J. RFBA 25-09 Request approval to purchase a new Horton Ambulance from Foster Coach Sales and related equipment (not to exceed \$505,000);</p> <p>was made by Trustee Kaspar and seconded by Trustee Zekich. Motion carried.</p> <p><b>Ayes:</b> Trustees Kaspar, Zekich, Brudnak, Schirmacher <b>Nays:</b> None <b>Absent:</b> Trustee Greenfield</p> <p><b>A Motion to approve Agenda Item M:</b></p> <p>M. RFBA 25-12 Request approval of Ordinance 2025-01 Amended Budget Ordinance and Annual Appropriations of Orland Fire Protection District, Cook County, IL, for Fiscal Year beginning January 1, 2024 and ending December 31, 2024</p> <p>was made by Trustee Kaspar and seconded by Trustee Zekich. Motion carried.</p> <p><b>Ayes:</b> Trustees Kaspar, Zekich, Brudnak, Schirmacher <b>Nays:</b> None <b>Absent:</b> Trustee Greenfield</p>	
<p><b>A Motion to go into Closed Session to discuss Item I:</b></p> <p>Was made by Trustee Kaspar and seconded by Trustee Zekich @ 5:45 p.m. Motion carried.</p> <p><b>Ayes:</b> Trustees Kaspar, Zekich, Brudnak, Schirmacher <b>Nays:</b> None <b>Absent:</b> Trustee Greenfield</p>	<b>CLOSED SESSION</b>
<p><b>A Motion to reconvene the Regular Open Session BOT meeting was made by Trustee Kaspar at 6 p.m., and it was seconded by Trustee Zekich. Motion carried.</b></p> <p><b>Ayes:</b> Trustees Kaspar, Zekich, Brudnak, Schirmacher <b>Nays:</b> None <b>Absent:</b> Trustee Greenfield</p> <p>There being no further business, a Motion to adjourn the meeting was made by Trustee Zekich at 6:01 p.m. and it was seconded by Trustee Kaspar. Motion carried.</p> <p><b>Ayes:</b> Trustees Zekich, Kaspar, Brudnak, Schirmacher <b>Nays:</b> None <b>Absent:</b> Trustee Greenfield</p> <p>Meeting adjourned.</p>	<b>RECONVENE</b>  <b>ADJOURNMENT</b>

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Secretary Beth Damas Kaspar

Treasurer Jayne Schirmacher

Trustee Tina Zekich

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ISO Class 1



Internationally Accredited Agency

### RATIFIED MINUTES OF JANUARY 28, 2025 REGULAR MEETING

These Board of Trustees Meeting Minutes from the January 28, 2025 Regular Board Meeting have been approved by the Executive Board of Trustees on February 25, 2025, and serve as the official record.

**Prepared and Submitted By:**

Jeena Stenka Date: 2/25/25  
Recording Secretary

**Approved By:**

Beth Damas Kaspar Date: 2/25/25  
Board Secretary

(Seal)