

Board of Trustees:

President Beth Damas Kaspar

Secretary DJ Jeffers

Treasurer Bridget Tolan

Trustee Angela Greenfield

Trustee Tina Zekich



Orland Fire Protection District

Administration Center

9790 West 151st Street • Orland Park, IL 60462

708/349-0074 • Fax 708/349-0354

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BOARD OF TRUSTEES

REGULAR MEETING

TUESDAY, FEBRUARY 24, 2026 - 5:00 PM



APPROVED

3-24-26

<p>The Regular Meeting of the Board of Trustees was called to order at 5:00 p.m. by Board President Kaspar for the purpose of conducting all regular business of the District, proper notice having been given.</p> <p>PRESENT: Trustees Greenfield, Jeffers, Kaspar, Tolan, Zekich ABSENT: None</p> <p>OTHERS PRESENT: Deputy Chief John Purtill, HR Director Alice Stevenson, Attorney Megan Steigauf and Recording Secretary Gerry Strunka.</p>	<p>OPENING MEETING</p> <p>ROLL CALL</p>
<p>There were no public comments.</p>	<p>PUBLIC COMMENTS</p>
<p>Cindy DeNormandie of the Senior Advisory Council presented the 2025 <i>Year in Review</i> and plans going forward</p>	<p>SENIOR ADVISORY COUNCIL UPDATE</p>
<p>The Public Hearing was opened at 5:05 p.m. James Howard presented the Amended Budget Ordinance & Annual Appropriations of the Orland Fire Protection District for the year beginning January 1, 2025 and ending December 31, 2025. <i>With no further questions, the public hearing closed at 5:08 p.m.</i></p>	<p>PUBLIC HEARING ON AMENDED BUDGET ORDINANCE FOR 2025</p>
<p>A motion to approve the Regular Meeting Minutes of January 27, 2026, was made by Trustee Zekich and seconded by Trustee Kaspar. Motion carried.</p> <p>Ayes: Trustees Zekich, Kaspar, Greenfield, Jeffers, Tolan Nays: None Absent: None</p>	<p>APPROVAL OF MINUTES</p>
<p>Finance gave an update</p>	<p>FINANCE REPORT</p>
<p>HR gave an update</p>	<p>HUMAN RESOURCES</p>
<p>Communications gave an update.</p>	<p>COMMUNICATIONS</p>
<p>No report at this time.</p>	<p>LOCAL 2754</p>
<p>No report at this time.</p>	<p>LOCAL 134</p>
<p>No report at this time.</p>	<p>COMMUNICATIONS TO/FROM THE</p>

	BOARD
Deputy Chief John Purtill gave the Board an update	CHIEF'S REPORT
<p>Trustee Jeffers made a motion to approve RFBA 26-013: Approval of settlement agreement between Michelle Leddin and the Orland Fire Protection District and it was seconded by Trustee Zekich. Motion carried.</p> <p>Ayes: Trustees Jeffers, Zekich, Greenfield, Kaspar, Tolan Nays: None Absent: None</p>	OLD BUSINESS
<p>President Kaspar indicated we are tabling Agenda Items F, I, O, P, Q.</p> <p>Trustee Greenfield made a Motion to place Items A-E, G, H, J-N on a Consent Agenda:</p> <ul style="list-style-type: none"> A. Approval of the Treasurer's Report in the amount of \$3,459,544.81 and Cook County Grant in the amount of \$40,919.00. B. RFBA 26-018 Approval of the Fire Commission's recommendation to hire 6 Firefighters from the final Eligibility List to begin 2026 Academy at the end of February, 2026; C. RFBA 26-019 Approval of Central Square Technologies annual maintenance and subscription fee for the use of CAD in regard to Dispatch and field personnel (\$79,041); D. RFBA 26-020 Approval of Central Square Technologies for the annual subscription and maintenance fee for the annual CAD to CAD Unity Project (\$115,185); E. RFBA 26-021 Approval for the annual renewal fee for US Digital Designs station alerting (\$34,640); G. RFBA 26-023 Approval to use funds from the Training budget to purchase 20 vehicles for auto extrication and fire training for 2026 (\$8,000); H. RFBA 26-024 The Board approved the purchase of 15 Ruth Lee Manikins from Rescue Technology for training on 12-18-25. However, due to an issue with the vendor, this purchase was not made and this request is being submitted: Approval to purchase 22 Ruth Lee brand rescue training manikins from Heiman Fire Equipment (not to exceed \$19,999 and reimbursable through the UASI 23 grant with Cook County EMRS); J. RFBA 26-026 Approval of the renewal of Image Trend Visual Pre-Plans Standalone module for documentation of pre-incident planning (\$6,096.86); K. RFBA 26-027 Approval to purchase a drone tether system, which will be beneficial for dive incidents, technical rescue, and large-scale fire incidents, which would provide an uninterrupted aerial view of the scene (\$5819.00); L. RFBA 26-028 Approval to purchase EMS bags to improve delivery of care and patient outcomes while reducing liability for all (\$79,463.76); M. RFBA 26-029 Approval to go out to bid for the asphalt installation around the new training tower (funds were approved in the '26 training budget in the 	NEW BUSINESS

amount of \$165,000 but given the recent decrease cost of asphalt materials we anticipate the project to be completed well under budget);

- N. **RFBA 26-030 Approval for the Training Division to relocate the train car as part of the training campus reorganization plan (6,500);**

and it was seconded by Trustee Tolan. Motion carried.

Ayes: Trustees Greenfield, Tolan, Jeffers, Kaspar, Zekich
Nays: None
Absent: None

Trustee Jeffers made a motion to approve consent agenda Items A-E, G, H, J-N, and it was seconded by Trustee Greenfield. Motion carried.

Ayes: Trustees Jeffers, Greenfield, Kaspar, Tolan Zekich
Nays: None
Absent: None

Next, tabled items were discussed in greater detail.

- F. **RFBA 26-022 Approval to purchase a used 2007 International 4400 Medium Duty Squad for Hazmat from Western Specialty Sales (\$15,533).**

Lieutenant Prohaska spoke to this issue and answered President Kaspar's questions. Fleet Maintenance Supervisor John Cihocki explained it in greater detail.

- I. **RFBA 26-025 Approval to promote Lieutenant Joshua Girdick to Battalion Chief effective 2/25/26, for the retirement of B/C Tufts to accommodate the necessary preparatory training for Battalion Chief**

Trustee Zekich asked about why is there only a RFBA for 1 B/C when she thought 2 B/C's were retiring in the spring. President Kaspar stated that this was a continuation of something Chief Doyle had proposed and so we are doing this at this time.

- O. **RFBA 26-031 Discussion and approval of data company to perform staffing, salary and/or station location analysis**

Trustee Jeffers asks that we table this at this time as he really hasn't had the time to review it all and believes the board needs to have a more detailed discussion on data to be analyzed. Trustee Greenfield wondered why this came up again as she believed it was determined it wasn't necessary when it came up in the past. Trustee Zekich said that one of the companies was brought to the board's attention in September, 2024 and it was determined to be unnecessary at that time. Attorney Steigauff stated that she made arrangements with Chief Doyle to get these 3 proposals to the board.

It was determined Item O. will be tabled at this time.

- P. **RFBA 26-032 Approval enter into a professional service agreement with Ottoson, DiNolfo, Hasenbalg & Castaldo Ltd. to perform personnel, labor and employment matters on behalf of the District for specific matters**

This item will be discussed in Closed Session.

<p>With regard to agenda Item F – 26-022 Trustee Zekich made a motion to approve and it was seconded by Trustee Tolan. Motion carried.</p> <p>Ayes: Trustees Zekich, Tolan, Greenfield, Jeffers, Kaspar Nays: None Absent: None</p> <p>With regard to agenda Item I. – 26-025 Trustee Zekich made a motion to approve and it was seconded by Trustee Greenfield. Motion carried.</p> <p>Ayes: Trustees Zekich, Greenfield, Jeffers, Kaspar, Tolan Nays: None Absent: None</p> <p>Q. RFBA 26-033 Approval of Ordinance 2026-01 Amended Budget Ordinance and Annual Appropriations of Orland Fire Protection District, Cook County, IL for Fiscal Year beginning January 1, 2025 and ending December 31, 2025.</p> <p>Trustee Greenfield made a motion to approve the Consent Agenda Items Q, and it was seconded by Trustee Jeffers. Motion carried.</p> <p>Ayes: Trustees Jeffers, Kaspar, Tolan Nays: Trustees Greenfield, Zekich Absent: None</p>	
<p>A motion to go into Closed Session for Items A and H:</p> <p>A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Orland Fire Protection District or legal counsel</p> <p>H. Pending and/or probable litigation</p> <p>was made by Trustee Tolan at 5:25 p.m. and seconded by Trustee Zekich. Motion carried.</p> <p>Ayes: Trustees Tolan, Zekich, Greenfield, Jeffers, Kaspar Nays: None Absent: None</p>	<p>CLOSED SESSION</p>
<p>The Regular Meeting reconvened at 6:28 pm. with the following Trustees present at roll call:</p> <p style="text-align: center;">Trustees Greenfield, Jeffers, Kaspar, Tolan, Zekich</p> <p>Trustee Tolan made a motion to approve Item P:</p> <p>P. RFBA 26-032 Approval enter into a professional service agreement with Ottoson, DiNolfo, Hasenbalg & Castaldo Ltd. to perform personnel, labor and employment matters on behalf of the District for specific matters</p>	<p>ADJOURNMENT</p>

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and it was seconded by Trustee Zekich. Motion carried.

Ayes: Trustees Tolan, Zekich, Greenfield, Jeffers, Kaspar
Nays: None
Absent: None

With all business being concluded, Trustee Tolan made a motion to adjourn the meeting at 6:29 p.m., and it was seconded by Trustee Greenfield. Motion carried.

Ayes: Trustees Tolan, Greenfield, Jeffers, Kaspar, Zekich
Nays: None
Absent: None

Meeting adjourned.

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RATIFIED MINUTES OF FEBRUARY 24, 2026 REGULAR MEETING

These Board of Trustees Meeting Minutes from the February 24, 2026 Regular Board Meeting have been approved by the Executive Board of Trustees on March 24, 2026, and serve as the official record.

Prepared and Submitted By:

Meg Strenka Date: 3/24/26
Recording Secretary

Approved By:

[Signature] Date: 3-24-26
Board Secretary

(Seal)