Board of Trustees:
President Beth Damas Kaspar
Secretary DJ Jeffers
Treasurer Bridget Tolan
Trustee Angela Greenfield
Trustee Tina Zekich
Fire Chief:
John Purtill

Orland Fire Protection District
Administration Center
9790 West 151st Street • Orland Park, IL 60462
708/349-0074 • Fax 708/349-0354
www.orlandfire.org

ISO Class 1
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BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, OCTOBER 27, 2026 - 5:00 PM

APPROVED 11-18-26

The Regular Meeting of the Board of Trustees was called to order at 5:00 p.m. by Board President Kaspar for the purpose of conducting all regular business of the District, proper notice having been given. PRESENT: Trustees Greenfield, Jeffers, Kaspar, Tolan, Zekich ABSENT: None OTHERS PRESENT: Fire Chief Purtill, Attorney Megan Steigauf and Recording Secretary Gerry Strunka.	**OPENING MEETING** **ROLL CALL**
There were no public comments.	**PUBLIC COMMENTS**
☐ Kevin Bissell of Cherry Bekaert Advisory, LLC presented the 2025 Audit in detail	**PRESENTATION OF 2025 AUDIT**
A motion to approve the Regular Meeting Minutes of September 22, 2026, was made by Trustee Tolan and seconded by Trustee Jeffers. Motion carried. **Ayes:** Trustees Tolan, Jeffers, Greenfield, Kaspar, Zekich **Nays:** None **Absent:** None A motion to approve the Special Meeting Minutes of October 13, 2026, was made by Trustee Tolan and seconded by Trustee Kaspar. Motion carried. **Ayes:** Trustees Tolan, Kaspar, Greenfield, Jeffers **Nays:** None **Absent:** None **Abstain:** Trustee Zekich	**APPROVAL OF MINUTES**
Tom Coughlin gave an update on Finance.	**FINANCE REPORT**
Alice Stevenson's monthly report was presented in the board packet	**HUMAN RESOURCES**

Des Breese gave an update on Communications.	**COMMUNICATIONS**
No report at this time.	**LOCAL 2754**
No report at this time.	**LOCAL 134**
☐ Letter from Pub Ed thanking BOT for support for Open House.	**COMMUNICATIONS TO/FROM THE BOARD**
Fire Chief Purtill reported: • Multiple Orland Chiefs meetings held. • Multiple meeting with James Howard for finance review. Department heads have submitted budgets and review meeting are being scheduled. • Weekly conference calls with Orland Park Police completed. • Meeting with Amazon possibly next week on plans for development and service needs in the future. • Working to implement Brycer software program that serves as a compliance engine for Fire Prevention Bureau. IGA has been submitted for review. • IT upgrades – Investigating redundant internet backup for CTC and fire stations. Verizon VPN went live on 10/14 to meet security protocols. • Lieutenant promotional process started. Administrative review interviews scheduled for Nov 2nd, 2026. Commissioner interviews scheduled for Nov 9th and Nov 10th . • Battalion Chief promotional testing in progress. Assessment center completed today with written exam scheduled for Nov 5th. • Meeting with Silver Cross hospital for Mobile Integrated Health was completed on Oct 19th. Application was submitted to Silver Cross for review. • Haas Safety alerting devices obtained through IDOT grant are being installed in fire and EMS vehicles. • Weekly MGP meeting for update on GIS work. Multiple updates completed. • Prescient client success meeting held with IT and Chiefs. • The new replacement ambulance placed in service at Station 4 Oct 9th • Multiple meetings with Div 22 departments for additional dispatch opportunities. • Held a response plan meeting with chiefs to review and update for future CAD upgrades. • Multiple meetings with Lexipol to transfer the policy and procedure manuals to the new Lexipol software platform.	**CHIEF'S REPORT**

• Investigating new mobile dispatch and command software platform to enhance field unit operations.	
No Old Business	**OLD BUSINESS**
Trustee Zekich stated she would like to table Item I. Trustee Tolan made a Motion to place Items A -H on a Consent Agenda: A. Approval of the Treasurer's Report excluding the Cook County grant in the amount of $5,039,404 and Cook County grant in the amount of $151,920; B. RFBA 26-096 Approval to declare a 2009 Spartan/Darley surplus Fire Engine (105,979 miles) for possible donation or disposal; C. RFBA 26-097 Approval to renew our Handtevy call management program used to help manage critical level EMS calls ($6,068); D. RFBA 26-098 Approval to accept the proposal from Governmental Accounting, Inc. (James Howard) to provide Popular Annual Financial Report (PAFR) to transform the detailed audited financial report into an easy-to-read citizen document that demonstrates transparency, accountability and responsible stewardship of public funds (not to exceed $9,500); E. RFBA 26-099 Approval of the payment of Fire Catt's invoice for the completed NFPA's mandatory hose testing ($15,719); F. RFBA RFBA 26-100 Approval of renewal of Hiplink for dispatch notification ($21,290); G. RFBA 26-101 Approval to retain the professional services of Bayless Communications, LLC; H. RFBA 26-102 Approval to purchase Canva Learning Management System to be used by Training and EMS staff to produce better content for training and continuing education—one time implementation fee and one year subscription ($12,500); and it was seconded by Trustee Jeffers. Motion carried. **Ayes:** Trustees Tolan, Jeffers, Greenfield, Kaspar, Zekich **Nays:** None **Absent:** None Trustee Tolan made a motion to approve Consent Agenda items A-H and it was seconded by Trustee Kaspar. Motion carried. **Ayes:** Trustees Tolan, Kaspar, Greenfield, Jeffers, Zekich **Nays:** None **Absent:** None A discussion regarding Item I. ensued: I. RFBA 26-103 Approval to allow Orland Fire Protection District to discuss and possibly enter into a temporary IGA with the City of Oak Forest for management service. Trustee Zekich said she would like to know more about it. D/C Richards reported that	**NEW BUSINESS**

Oak Forest was having a meeting this evening and there will be more information. Agenda Item I. was tabled to Old Business for the 11/17/26 meeting pending further details. D/C Richards reported that Oak Forest is meeting tonight on it. Trustee Greenfield asked further questions about the reasoning behind it and inquired aren't all Chiefs needed here. D/C Richards stated that they are in dire need at this time and it would be helping them greatly as they search for a new Chief. They use OFPD for fleet maintenance and dispatch already as well. Attorney Steigauf stated we can put it on Old Business for the November meeting after an Intergovernmental Agreement is drafted. President Kaspar stated she is happy to pull it for tonight but don't think we can wait until next month so after we get the more information, Attorney Steigauf can straw poll the Board and we can ratify it at the 11/17/26 meeting.	
With all business being concluded, Trustee Tolan made a motion to adjourn the meeting at 5:24 p.m., and it was seconded by Trustee Kaspar. Motion carried. **Ayes:** Trustees Tolan, Kaspar, Greenfield, Jeffers, Zekich **Nays:** None **Absent:** None Meeting adjourned.	**ADJOURNMENT**

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RATIFIED MINUTES OF OCTOBER 27, 2026 REGULAR MEETING

These Board of Trustees Meeting Minutes from the October 27, 2026 Regular Board Meeting have been approved by the Executive Board of Trustees on November 18, 2026, and serve as the official record.

Prepared and Submitted By:

Recording Secretary Date: 11-18-26

Approved By:

Board Secretary Date: 11-18-26

(Seal)