



# ORLAND FIRE PROTECTION DISTRICT

## *Written Request for FOIA Records*

Please submit request to (708) 349-0354 (fax), foiaofficer@orlandfire.org (e-mail), or 9790 W. 151st Street, Orland Park, IL 60462 (mail or person). If submitted via e-mail, please use "FOIA Request" as the subject line to identify your e-mail and to reduce the possibility of it being filtered as spam.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Fire Report     Car Fire     Hazardous Spill     Other

**Ambulance record requests must be submitted through the EMS Records Request tab at [orlandfire.org](http://orlandfire.org)**

Date: \_\_\_\_\_ Location: \_\_\_\_\_

Detailed Description:

I am requesting to inspect these records at the Orland Fire Protection District Administration Office.

I am requesting to receive copies of these records from the Orland Fire Protection District. I understand that I will receive 50 printed pages free of charge (black and white letter or legal sized) but will be charged a set fee of \$0.15 per every printed page after that. I will pay this charge in full when the copies are picked up.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_