
Board of Trustees:
President Christopher Evoy
Secretary Craig Schmidt
Treasurer Jayne Schirmacher
Trustee John Brudnak Pres. Pro Tem
Trustee James Hickey
Fire Chief:
Michael Schofield



ORLAND FIRE PROTECTION DISTRICT
Administration Center
9790 West 151st Street • Orland Park, IL 60462
708/349-0074 • Fax 708/349-0354
www.orlandfire.org



Internationally
Accredited Agency

ACCEPTING APPLICATIONS FOR

**Full-Time
Mechanic/Fire Apparatus Technician**

The Orland Fire Protection District seeks a motivated team player to fill the position of Fire Apparatus Technician. FA Technicians perform work in the maintenance and repair of automotive vehicles, fire apparatus in addition to other OFPD fleet vehicles and equipment. The position requires the ability to diagnose issues, analyze malfunctions, determine methods of repair, and strategically inspect, repair, rebuild and maintain various OFPD equipment including but not limited to: cars, pickup trucks, skid steer loaders, forklifts, snow plows, generators, saws, pumps, and other equipment. This position requires emergency response (overtime) outside normal working hours. FA Technicians may be required to assist in cleaning and maintaining of shop facility, shop equipment, fire stations, OFPD assets, snow removal, and other duties as assigned.

Qualified individuals must possess:

- High school diploma or GED; Associates' degree or formal training in automotive related field preferred.
- Minimum two years' experience servicing passenger vehicles, medium-duty, heavy-duty vehicles and/or fire apparatus.
- Candidates must be at least 21 years of age.
- Competency in drivetrain, hydraulics, mechanical and electronic systems with ability to diagnose and repair said systems.
- MIG, TIG and Gas welding experience.
- Proficiency with Microsoft Office and database products.
- Valid drivers' license with good driving record.
- CDL with air brakes required prior to hire.
- Minimum of 3 Automotive Service Excellence (ASE) Medium- Heavy Truck Certifications which must include: T3 Drive Train, T4 Brakes, T5 Suspension and Steering, required prior to hire, EVT (Emergency Vehicle Technician) a plus but not required.

Job Functions and Requirements

- Contributes to a positive group environment by:
 - Complying with all safety policies, practices, and procedures;
 - Participating in proactive team efforts to achieve OFPD goals;
 - Assisting other co-workers on special projects as required;
 - Providing leadership to others through example and by sharing knowledge and skills.
- Ability and willingness to respond to emergencies twenty-four (24) hours a day, seven (7) days a week and carry a wireless communication device.

- Performs related OFPD FA Technician duties as assigned in a wide variety of weather conditions and exposure to the elements to include snow and ice control.
- Assists with the inspection, operation, and maintenance of OFPD equipment.
- Assists with compiling all required data, regulatory reports, daily activity records, and equipment repair reports.
- Performs other duties as assigned.

Knowledge and Abilities

Must Possess Knowledge of the Following:

- Methods, materials, tools, techniques, diagnostic equipment, machines, and standard practices of the automotive mechanic trade used in the repair of light and heavy duty automotive and construction vehicles/equipment.
- Operating principles, repair and preventative maintenance of gas and diesel engines, transmissions, light and heavy duty truck/vehicles, construction equipment, hydraulic power systems, transmissions, automotive and equipment electrical systems, pumps, generators, and welding.
- Operation and maintenance requirements of machinery, tools and equipment.
- Principles, practices, policies, procedures, methods, tools and materials used in fire suppression, EMS, and rescue operations.
- Operational and preventative maintenance practices applicable to OFPD owned equipment, infrastructure, and facilities.
- Traffic regulations, laws, ordinances, and rules.
- Occupational hazards involved, applicable safety procedures and the precautions necessary, to safely conduct operations. Ability to enforce said standards as required.
- Applicable local, state and federal laws and regulations.
- Pass a work related physical proficiency test and pre-employment physical examination and drug and alcohol screen.

Must Have the Ability To:

- Instruct others in necessary elements of helping accomplish major repair tasks.
- Communicate effectively, both orally and in writing.
- Establish and maintain effective working relationships with peers, subordinates, supervisor, management, regulatory agencies/officials, other governmental units and the general public.
- Understand and follow complex oral and written instructions, as well as read and understand technical manuals, specifications, diagrams, etc.
- Critically analyze and process problems and to use sound judgment in arriving at an effective and appropriate solution.
- Make decisions, recognize established precedents and practices, and to use resourcefulness in meeting new or unanticipated problems.
- Operate construction and heavy equipment such as skid steers, backhoes and end loaders.
- Utilize technology including computers and software.
- Keep accurate records and prepare routine reports from such records.
- Handle multiple tasks simultaneously and in a timely manner.
- Prioritize, organize and delegate assignments in a timely manner.
- Learn, understand, and apply pertinent laws, rules, and regulations.

Physical Demands

Physical ability to:

- Sit, stand, walk, climb, balance, stoop, kneel, bend, crouch, crawl, smell and other continuous physical activity; using heavy power assisted tools and/or working in very awkward positions frequently.

- Reach items with arms and hands and manual dexterity and fine motor skills sufficient to perform all essential and additional job functions and basic requirements listed above.
- See close, at a distance, and with peripheral vision as well as adjust vision focus and distinguish objects and colors.
- Hear ordinary conversation, such as questions from residents as well as other sounds, including the back-up alarm on trucks or other equipment, radio-dispatched calls and/or signals, and calls for help from a co-worker, etc.
- Climb ladders, equipment, and apparatus in a safe manner.

Position Specific

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Extensive medium heavy physical activity performing strenuous daily activity at loud to very loud noise levels in an outdoor environment exposed to changing conditions such as extreme heat and cold, high winds, rain or snow storms, flood conditions, etc. including:

- Work is performed in both an office, garage and outdoor setting; hand-eye coordination is necessary to operate computers and various pieces of office equipment.
- Physical working conditions which may provide exposure to air contaminants such as dust, fumes, smoke and disagreeable odors.
- While performing the duties of this job, the employee frequently is required to stand and talk or hear; use hands and fingers to handle, feel, or operate objects, tools, or controls and reach with hands and arms.
- The employee must lift and/or move more than 80 pounds.
- Specific vision abilities required by this job include close vision and the ability to adjust focus.
- Physical activity involving sitting, standing, walking, balancing, bending, crouching, crawling, climbing, kneeling, pushing, pulling, reaching, rotating, squatting, stepping, stooping, twisting and/or working in very awkward positions frequently.
- While performing the duties of this job, the employee frequently is required to stand and talk or hear; use hands and fingers to handle, feel, or operate objects, tools, or controls and reach with hands and arms. Includes physical activity involving reaching with hands and arms for an extended period. Hand-eye coordination is necessary to operate various pieces of equipment. While performing the duties of this job, the employee often uses heavy power assisted tools and/or works in awkward positions.
- Physical working conditions may provide exposure to vibration while inspection of, working on or operating a piece of equipment.
- Physical working conditions that may provide exposure to a variety of grades, elevations, heights, underground, working surfaces and traffic conditions.
- Primary functions require the employee to be fully ambulatory and possess physical dexterity to work in a field environment.

While performing the duties of this job, the employee often works in outside weather conditions. The employee regularly works near moving mechanical parts; in precarious places; and is occasionally exposed to wet and/or humid conditions, and smoke, extreme cold, extreme heat, and vibration.

Salary

Starting salary range for new hire is \$30.48 - \$40.86 per hour dependent upon qualifications and experience. Salary step raises based on 5 year progression to reach full salary, thereafter, percentage based raises will be commensurate with other non-sworn OFPD personnel. Excellent benefit package including IMRF pension.

Testing

- The successful candidate must pass a background check, drug/alcohol test, medical physical.
- The successful candidate must pass a job interview, in addition to a mechanical knowledge exam and a hands-on, job task performance test.

Application Process

Interested candidates should submit employment application, resume and cover letter to OFPD Human Resources at L.McGlynn@orlandfire.org. Employment applications can be downloaded from the OFPD web site www.orlandfire.org

Application submission closes Monday, March 1, 2021.

The Orland Fire Protection District is an Equal Employment Opportunity Employer.