

Job Posting

The Orland Fire Protection District (OFPD) is accepting resumes for Part-Time Telecommunicator (TCO) positions in Orland Park, IL.

The Telecommunicator is responsible for dispatching of emergency units including but not limited to fire, ambulance, and fire prevention. Other duties include performing complex clerical tasks, data entry of records and other documents required by the district.

Qualification requirements: High School diploma or G.E.D. certificate and a minimum of one year dispatching experience. APCO certification and EMD training preferred. Applicants must be 18 years of age or older and will undergo a State background check. An emergency communications test will be administered to applicants. Good verbal communication abilities and organizational skills are required, as well as professionalism and attention to detail.

Applicants must be available to work a variety of shifts i.e. days, nights and weekends.

Equal Opportunity Employer

Send resumes to:

Orland Fire Protection District
Attn.: Human Resources
9788 West 151st Street
Orland Park, IL 60462

Via e-mail:
j.chavez@orlandfire.org