

ORLAND FIRE PROTECTION DISTRICT

Administration Center

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ISO Class 2

BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING

JANUARY 21, 2009 - 6:00 PM

<p>The Committee of the Whole meeting of the Board of Trustees was called to order at 6:07 p.m. by President Patrick Maher at the Administration Building, 9790 West 151st Street, Orland Park, Illinois, for the purpose of conducting all regular business of the District, proper notice having been given.</p>	CALL TO ORDER
<p>PRESENT: Trustee Patrick Maher, Trustee Bob Cacciato, Trustee Martin McGill, Trustee Glenn Michalek ABSENT: Trustee Patricia Corcoran.</p> <p>OTHERS PRESENT: Chief Bryant Krizik; Director of Human Resources, Joanne Chavez-Buchanan; Finance Director, Kerry Sullivan; Tom Dubelbeis; B/C Reeder; B/C D. Smith; Barbara J. Utterback, Recording Secretary.</p>	ROLL CALL
<p>None</p>	PUBLIC COMMENTS
<p>Trustee Michalek motioned to place approval of the minutes of the Committee of the Whole Meeting of November 19, 2008 on the Consent Agenda. Motion was seconded by Trustee McGill. Ayes: Trustees Michalek, McGill, Cacciato and Maher Absent: Corcoran Nays: None</p>	APPROVAL OF MINUTES
<p>RFBA 2009-01 (6) New Carbon Monoxide Monitors: Chief Krizik stated that these monitors will be used for patient care and for firefighters to measure levels of carbon monoxide in the body. Chief Krizik stated that these are a budgeted item and a discount was provided based on 2008 pricing. A recommendation was made by Trustee Michalek to place this item on the Consent Agenda at a cost not to exceed \$19,506 and the motion was seconded by Trustee Cacciato. Ayes: Trustees Michalek, Cacciato, McGill and Maher Absent: Corcoran</p>	CAPITAL/FINANCE COMMITTEE

<p>Nays: None</p> <p>RFBA 2009-02 (8) Pediatric Immobilizers: Chief Krizik explained the purpose of using pediatric immobilizers for patient transport. These new and improved immobilizers will replace those currently in use that are about ten years old, and they will also be used as additional stock. A motion was made by Trustee McGill to move this item to the Consent Agenda at a cost not to exceed \$1,830.40 and the motion was seconded by Trustee Cacciato.</p> <p>Ayes: Trustees McGill, Cacciato, Michalek, and Maher Absent: Corcoran Nays: None</p> <p>RFBA 209-03 Telestaff Annual Maintenance Agreement: Chief Krizik stated that this maintenance agreement is for the payroll and staffing software currently being used by all employees of the District. Trustee Cacciato motioned to move approval of this item to the Consent Agenda at a cost not to exceed \$9,103 and the motion was seconded by Trustee McGill.</p> <p>Ayes: Trustees Cacciato, McGill, Michalek, and Maher Absent: Corcoran Nays: None</p> <p>RFBA 2009-04 TriTech CAD Annual Support Agreement: Chief Krizik stated that this support agreement is for the CAD and mapping software. Support service is provided 24/7 by TriTech. Trustee Michalek motioned to put the TriTech Annual Support Agreement on the Consent Agenda at a cost not to exceed \$52,352.30. The motion was seconded by Trustee McGill.</p> <p>Ayes: Trustees Michalek, McGill, Cacciato, and Maher Absent: Corcoran Nays: None</p>	
<p>Trustee Cacciato reported that documentation was received from McDonough and Associates today and will be reviewed and discussed at a preliminary committee meeting with B/C Reeder and B/C Smith. This will be further discussed at the next regular meeting.</p> <p>Trustee Cacciato reported that permits were preliminarily approved for the New Training Center construction project, and the Contractor is waiting for a break in the weather so site work can begin. Precast panels have been ordered. The silt fence, construction fencing and the job site trailer are on site.</p>	<p>LONG RANGE PLANNING</p>
<p>Chief Krizik presented a copy of General Order #2009-01 regarding de-</p>	<p>POLICIES AND</p>

<p>certification of paramedic status, and explained that the current labor contract allows for the most senior paramedics to decertify their paramedic status, but does not establish a time frame. This new General Order defines the time frame for this process. Trustee McGill motioned to place General Order No. 2009-01 regarding decertification of paramedic status on the Consent Agenda for the next regular meeting. The motion was seconded by Trustee Cacciato. Ayes: Trustees McGill, Cacciato, Michalek, and Maher Absent: Corcoran Nays: None</p>	<p>PROCEDURES</p>
<p>Chief Krizik stated that the Special Events Committee met this past Monday to discuss available dates for the Awards Ceremony, but certain dates were not available at the desired location. An update will be provided at the next meeting.</p>	<p>PEROSNNEL AND SPECIAL EVENTS</p>
<p>No Report</p>	<p>2% FOREIGN FIRE TAX</p>
<p>Kerry Sullivan stated that the VEBA fund is up and running successfully.</p>	<p>VEBA</p>
<p>Trustee McGill motioned to place the Treasurer's Report dated January 15, 2009 in the amount of \$1,496,361.40 in total disbursements on the Consent Agenda for the next Regular Meeting. The motion was seconded by Trustee Michalek. Ayes: Trustees McGill, Michalek, Cacciato, and Maher Absent: Corcoran Nays: None</p>	<p>FINANCE</p>
<p>Chief Krizik stated that embroidery samples were received from two vendors for the R Hero sweatshirts and the samples will be reviewed at the next meeting.</p> <p>B/C Reeder discussed the proposals from KI for tables and Business Office Systems for chairs. A motion was made by Trustee Cacciato to move to the Consent Agenda approval of the purchase of 30 tables from KI for an amount not to exceed \$16,749.72 and 50 chairs from Business Office Systems for an amount of \$17,173.50. The motion was seconded by Trustee McGill Ayes: Trustees Cacciato, McGill, Michalek, and Maher Absent: Corcoran Nays: None</p>	<p>OLD BUSINESS</p>

<p>Kerry Sullivan explained that there is an option available through IMRF for non-sworn employees to buy back prior military service. A sample resolution was provided, as well as a copy of the Resolution in effect at the Village of Orland Park. Trustee Cacciato motioned to place this item, regarding a Resolution for military service credit for employees to buy back up to four years of service, on the Consent Agenda and the motion was seconded by Trustee McGill.</p> <p>Ayes: Trustees Cacciato, McGill, Michalek, and Maher Absent: Corcoran Nays: None</p> <p>ADT Contract Negotiations: Chief Krizik asked for this item to be tabled until next week, pending receipt of additional information. Trustee Michalek motioned to place this item under New Business for the next Regular Meeting. Motion was seconded by Trustee McGill</p> <p>Ayes: Trustees Michalek, McGill, Cacciato, and Maher Absent: Corcoran Nays: None</p> <p>Trustee McGill and Barbara Utterback discussed the need to more closely monitor the District's website for current information and possibly a total redevelopment of the website. Chief Krizik stated that updating of the intranet site is also necessary. These improvements will be worked on over the next several months.</p>	<p>NEW BUSINESS</p>
<p>A motion was made by Trustee Michalek to go into executive closed session at 6:45 p.m. to discuss employment of specific employees of the District and Collective Bargaining. The motion was seconded by Trustee Corcoran.</p> <p>Ayes: Trustees Michalek, McGill, Cacciato, and Maher Absent: Corcoran Nays: None</p>	<p>CLOSED SESSION</p>
<p>The Regular Meeting reconvened at 8:55 p.m. ROLL CALL: Trustees Cacciato, Michalek, McGill and Maher ABSENT: Trustee Corcoran</p>	<p>RETURN TO REGULAR MEETING</p>
<p>A motion to adjourn was made by Trustee Cacciato 8:56 pm and the motion was seconded by Trustee McGill.</p> <p>Ayes: Trustees Cacciato, McGill, Michalek, and Maher Absent: Corcoran Nays: None</p>	<p>ADJOURNMENT</p>