

ORLAND FIRE PROTECTION DISTRICT

Administration Center

9790 West 151st Street · Orland Park, IL 60462

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www.orlandfire.org



ISO Class 2

Board of Trustees
President Patrick Maher
Secretary Patricia Corcoran
Treasurer Martin McGill
Trustee Salvatore "Bob" Cacciato
Trustee Glenn Michalek

BOARD OF TRUSTEES REGULAR MEETING

SEPTEMBER 24, 2008 - 7:00 PM

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| The regular meeting of the Board of Trustees was called to order at 7:00 p.m. by President Patrick Maher at the Administration Building, 9790 West 151 st Street, Orland Park, Illinois, for the purpose of conducting all regular business of the District, proper notice having been given. | CALL TO ORDER |
| PRESENT: Trustee Patrick Maher, Trustee Bob Cacciato, Trustee Martin McGill, and Trustee Glenn Michalek. Trustee Patricia Corcoran was absent. OTHERS PRESENT: Chief Bryant Krizik; Director of Human Resources, Joanne Chavez-Buchanan; Finance Director, Kerry Sullivan; Lt. Mark Duke; Tom Dubelbeis; Jim Fessler and Dennis Walsh of Klein, Thorpe and Jenkins; Barbara J. Utterback, Recording Secretary. | ROLL CALL |
| None | PUBLIC COMMENTS |
| None | SPECIAL PRESENTATION |
| Secretary pro-tem Glenn Michalek read the list of Meeting Minutes for approval. Trustee Cacciato made a motion to approve the Minutes of the following Meetings: Special Meeting of September 11, 2008 Closed Session Meeting of September 11, 2008 Regular Meeting of August 27, 2008 Closed Session Meeting of August 27, 2008. Trustee McGill seconded the motion. Ayes: Trustees Cacciato, McGill, Michalek and Maher Absent: Trustee Corcoran Nays: None | APPROVAL OF MINUTES |

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| <p>Finance: Kerry Sullivan presented the Trustees with a Summary Report of 7G work to date, as requested by the Board of Trustees. Kerry Sullivan also stated that the third party administer chosen for the VEBA plan is Babbitt Municipalities, Inc. Also, Kerry stated that there is a budget meeting scheduled for October 1st at 5:00 for the Trustees to attend. In addition, she is investigating the possibility of a property tax abatement for non-capped funds which include the bond and interest fund and the non-capped portion of the pension fund. The obligations for those funds would be paid out of the general fund instead of a separate levy. The abatement would be considered by the Board in December when the District requests its levy.</p> <p>Communications: No Report</p> <p>Local 2754: No Report</p> <p>Local 134: No Report</p> | <p>MISCELLANEOUS REPORTS</p> |
| <p>Trustee McGill stated that the Citizen's Fire Academy sessions are very well received and invited the Board of Trustees to attend the last session next Tuesday at 6:00 at the Training Tower.</p> | <p>COMMUNICATIONS /REPORTS FROM THE BOARD</p> |
| <p>Chief Krizik reported that the District currently has ten duty-related injuries requiring time off, all of which are being routinely investigated. A written report will be provided to the Trustees. The Cadet Program will begin with its first meeting on Thursday, October 2nd. Open House will be held on Saturday, October 4th at Station 1, and will include a Pancake Breakfast.</p> | <p>CHIEF'S REPORT</p> |
| <p>Attorneys Dennis Walsh and Jim Fessler had no items for discussion at this time</p> | <p>ATTORNEY REPORT</p> |
| <p>Trustee Michalek read the items on the Consent Agenda as follows:</p> <ul style="list-style-type: none"> A. Approve General Order #208-11 EMS Riding Assignments. B. Approve the Treasurer's Report in the amount of \$1,512,892.30. C. Approve Renewal of Finance software maintenance with Kintera at a cost not to exceed \$3,107. D. Approve purchase of two Power Cots from Stryker at a cost not to exceed \$20,778. E. Approve disposal of outdated and unreliable EMS | <p>CONSENT AGENDA</p> |

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| <p>equipment and outlined in Resolution No. 2008-12</p> <p>F. Approve Certificate Program in Internal Investigations in Chicago for three District Employees at a cost of \$1,345 per person.</p> <p>G. Approve Transfer of \$3 million from the General Fund to the Capital Reserve Fund</p> <p>Trustee McGill motioned to approve items A through G on the Consent Agenda, and the motion was seconded by Trustee Michalek. Ayes: Trustees McGill, Michalek, Cacciato, Maher Absent: Trustee Corcoran Nays: None</p> | |
| <p><input type="checkbox"/> Administrative Building Renovations: no update <input type="checkbox"/> New Training Facility Construction: no update</p> | <p>OLD BUSINESS</p> |
| <p>Copier for Station 3 Training Room: Chief Krizik reported that Proven Business Systems, who is the vendor the District has used in the past for the purchase and maintenance of copiers, offered a \$1,200 credit for the District's use on services, and lowered their initial pricing to \$4,799 for the Kyocera Copier. Trustee Cacciato motioned to approve the purchase of the Kyocera copier from Proven Business Systems for a cost not to exceed \$4,799, including a credit of \$1,200. The motion was seconded by Trustee Michalek. Ayes: Trustees McGill, Michalek, Cacciato, Maher Absent: Trustee Corcoran Nays: None</p> <p>Electronic LED Sign for Fire Station 4: Chief Krizik stated that the vendor, Crate Sign Company, will obtain all the necessary permits for the installation of their sign. After further discussion, the Trustees stated that they were not comfortable issuing a deposit for the sign prior to final approval of the permit for the installation of this sign from the Village of Orland Hills. In addition, any contract entered into for the purchase of this sign will first need to be reviewed by the District's attorney. Trustee McGill motioned to table this item to the next Board Meeting for further review and discussion of the permit process for the installation of this sign. The motion was seconded by Trustee Michalek Ayes: Trustees McGill, Michalek, Cacciato, Maher Absent: Trustee Corcoran Nays: None</p> | <p>NEW BUSINESS</p> |

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| <p>Amendment to Battalion Chief Wage and Benefit Policy: Trustee Cacciato motioned to table this item to Closed Session, and the motion was seconded by Trustee McGill. Ayes: Trustees Cacciato, McGill, Michalek, Maher Absent: Trustee Corcoran Nays: None</p> | |
| <p>A motion was made by Trustee McGill to go into closed session at 7:17 pm to discuss employment of specific employees and/or legal counsel, collective negotiating matters, pending litigation, review of Closed Session Minutes, and possible annexation of property located at approximately 183rd and Wolf Road. The motion was seconded by Trustee Michalek. Ayes: Trustees McGill, Michalek, Cacciato, Maher Absent: Trustee Corcoran Nays: None</p> | CLOSED SESSION |
| <p>A motion was made by Trustee Maher to reconvene the regular session at 8:13 p.m. ROLL CALL: Trustees Michalek, Cacciato, Maher, McGill. A motion was made by Trustee Cacciato to approve Resolution No. 2007-03, authorizing the Secretary of the Board of Trustees to make certain closed session meeting minutes available for public inspection. The motion was seconded by Trustee Michalek. Ayes: Trustees McGill, Michalek, Cacciato, Maher Absent: Trustee Corcoran Nays: None</p> <p>A motion was made by Trustee Cacciato and seconded by Trustee McGill to approve the Amendment to the Battalion Chief's wage and benefit package. Ayes: Trustees Michalek, Cacciato, Maher, McGill Absent: Trustee Corcoran Nays: None</p> <p>A motion was made by Trustee McGill to approve the appointment of full-time firefighter/paramedics as follows: Brian Agle Carl Jones Brian McLaughlin Thomas Panzica Wesley Peak</p> | RETURN TO REGULAR MEETING |

Minutes of Meeting
Board of Trustees
September 24, 2008

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| <p>Adrian Puente Russell Ricobene Jeffrey Ruchniewicz Michael Siefert Eric Zielinski</p> <p>The motion was seconded by Trustee Cacciato. Ayes: Trustees McGill, Michalek, Cacciato, Maher Absent: Trustee Corcoran Nays: None</p> | |
| <p>A motion to adjourn was made by Trustee Michalek at 8:16 pm and the motion was seconded by Trustee McGill. Ayes: Trustees McGill, Michalek, Cacciato, Maher Absent: Trustee Corcoran Nays: None</p> | ADJOURNMENT |